

LITCHFIELD WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
29 Stoddard Road, Bantam, CT
June 12, 2014 ~ 7:30 PM

CALL TO ORDER: Acting Chairman David Geiger called the meeting to order at 7:35 p.m.

ROLL CALL

Present: David Geiger, Christian Bratina (7:40 p.m.), Robert D’Andrea, James Koser, and William Buckley. Also in attendance were Chief Plant Operator, Ted Donoghue and Recording Secretary Ann Combs.

Absent: David R. Wilson Jack Healy, Public Works Director, was also absent.

SEATING ALTERNATES: Mr. Geiger appointed Christian Bratina as a regular member in the absence of David R. Wilson.

MINUTES

May 8, 2014: **Motion:** W. Buckley moved to approve the minutes of 5/8/14. R. D’Andrea seconded, all voted aye and the motion carried.

April 10, 2014: Tabled

March 13, 2014: **Motion:** R. D’Andrea moved to adopt the minutes of 3/13/14. C. Bratina seconded, all voted aye and the motion carried.

BUSINESS

1. Public Requests: Mr. Geiger read an email from Mr. Connelly, representing MGRE, who asked for adjustments to the sewer bill for the permanently vacant spaces in buildings in Federal Square subject to demolition by P&Z, saying they should not be charged. The ordinance says that when the facilities are removed, the charges are removed. **Motion:** W. Buckley moved to deny the request as per Sewer Usage Ordinance Section 5.13, and J. Koser seconded. It was agreed that consistency is important. Upon voting all vote aye and the motion carried.
2. Safety: No report
3. Commissioner’s Requests: None
4. Public Works / Treatment Plant Report: Ted Donoghue reported plant permit compliance with the exception of total nitrogen discharged into the Bantam River for a daily average of 41.4 lbs/day. Nitrogen was 100 lbs. in the rain event on the first of the month, and a partially treated bypass occurred on May 1 that was reported to DEEP. Effluent BOD removal was 95% and TSS removal was very good at 95%. Ted will be pursuing a grant program for I&I studies in order to tighten the collection system. J. Healy, the First Selectman and he will be meeting on June 17th with the State to talk about this.

- a. Easements: R. D'Andrea said people could sign the easements at their houses to expedite the process. J. Healy and Mr. D'Andrea have divided the list and will call on the residents.
 - b. Equipment- Influent grinder(s) going out to bid: Jack helped Ted prepare the bid. All lab equipment had yearly calibration tests done by an outside vendor.
 - c. Awarded CT DEEP grant for de-nitrification instrumentation: Ted reported we will be awarded a \$44,200.00 grant. A stipulation is that we pay for the equipment out of Fund 66, but we will be reimbursed.
 - d. Septic: A total of 111,650 gallons of septage was processed in May, and \$9,000 was received for the month.
 - e. Energy: Ted will do fiscal year-end next month.
 - f. Operational: See above
5. Financial Report
- a. Final 18 days of the fiscal year: Ted said the budget is still positive at \$18,844.03, based on a little under a 95% collection rate, but they need to micromanage the remaining balance. They may be over budget in sludge hauling due to the polymer problem. USDA grant money can be put into phases for different purposes. He will also focus on assessments when meeting with Sandy. W. Buckley said he will oppose an assessment on sewer users for maintenance work. If a sewer came into a neighborhood without it, then they could assess. C. Bratina asked Ted for a budget so they could know how to purchase.
6. Quarterly Goals and Objectives: Ted said next month he and Jack will do a six and a 12-month action plan. C. Bratina asked to add a record of what's been in the CNR account. W. Buckley asked him to think about a 5-year capital plan.
7. Adjournment: **Motion**: W. Buckley moved to adjourn at 8:26 p.m. and C. Bratina seconded. All voted aye and the motion carried.

Respectfully submitted,

Ann D. Combs
Recording Secretary